



Notice of the 21st Annual General Meeting of
**THE HUNGERFORD & ASSOCIATED FAMILIES
SOCIETY INC**

to be held on 19 November 2022 at 12pm, at Tyrrell's Wines, 1838 Broke Road,
Pokolbin.

Agenda

1. Welcome
2. Apologies
3. Confirmation of the Minutes of the 20th Annual General Meeting held on 6 November 2021
 - (a) Matters arising from those Minutes
4. President's Report
5. Secretary's Report
6. Treasurer's Report, including approval of the financial statements for the year ended 30 September 2022 as required by ss47 & 48 of the *Associations Incorporation Act 2009*.
7. Election of Office Bearers and Committee Members
 - (a) President, Vice-President, Secretary and Treasurer
 - (b) Ordinary Committee Members – minimum of 3, maximum of 5
 - (c) Allocation of Roles – social secretary, registrar, editors (print and web)
8. Appointment of Auditor
9. General Business from Members
10. Closure

Brett Harvey
Secretary
4 October 2022

**MINUTES OF THE 20TH ANNUAL GENERAL MEETING OF THE HUNGERFORD AND ASSOCIATED
FAMILIES SOCIETY [INC 9877065] HELD ON 6 NOVEMBER 2021 AT 10:00AM VIA ZOOM
VIDEO LINKUP**

IN ATTENDANCE Lesley Abrahams (President and Chairlady), Pauline Tyrrell (Vice-President), Catriona Rogers (Treasurer), Michael Cooper, Lesley Greenwood, Davina Hall Best, John BS Hungerford, Richard Hyland, Charles Sherlock, Kathy Smart.
via ZOOM:

IN ATTENDANCE Keith T Conrad, Brett Harvey, Jim Hungerford, Wayne Thomas Hungerford.
(by PROXY):

APOLOGIES: Bruce Tyrrell.

WELCOME: The Chairlady welcomed all members attending the Meeting and noted that a quorum (5 members) was present

APPROVAL OF The Minutes of the 19th Annual General Meeting held on 7 November 2020 were tabled and
MINUTES OF 18th approved as a being a true and correct record of that Meeting. The minutes were then signed by
ANNUAL the Chairman.
GENERAL

MEETING There were no matters arising from those Minutes.

PRESIDENT'S The President's report had been previously circulated and was taken as read. The report noted
REPORT: that HAFS had again had a somewhat difficult year (as had many others) with COVID-19 but had managed to continue its activities successfully. Charles Sherlock congratulated the Chairlady on the publication of her book on Heraldry, commenting that it was a very polished publication.

The President's report was approved by the Meeting

SECRETARY'S The Secretary's report had been previously circulated and was taken as read. The report noted
REPORT: the continued addition to HAFS resources of various historical documents, photos and certificates etc pertaining to members of the family.

The Secretary's Report was approved by the Meeting.

TREASURER'S The Treasurer's report had been previously circulated and was taken as read. The report noted
REPORT: the very sound financial position of HAFS, with a bank balance at \$17,357.47 as at 30 September 2021 while also noting that membership had fallen by 4 members. Overall, however, the financial position was sound. It was suggested by Charles Sherlock that new members could be offered a free subscription for a year as encouragement. This was discussed but not agreed to, with Pauline Tyrrell then suggesting that she could send potential new members the last Journal and/or Newsletter as an encouragement to join.

Pauline Tyrrell's suggestion was agreed to by the Meeting and the Treasurer's Report was approved by the Meeting.

It was also agreed that membership fees would remain at present amounts for the next membership year.

ELECTION OF Nominations had been received from all existing Office Holders and ordinary Committee
OFFICE BEARERS Members, (with the exception of Catriona Rogers not standing as Treasurer and Charles Sherlock
AND COMMITTEE not standing as an ordinary Committee Member) for appointment in their continuing positions.
MEMBERS: In addition, a nomination for appointment of Richard Hyland as Treasurer had also been received.

Accordingly, all members who were nominated were elected to their present positions, Richard Hyland being appointed Treasurer.

The Meeting thanked Charles Sherlock for his work on the Committee, noting that he would continue as Editor of the HAFS Journal and Newsletter which was very much appreciated by the Members as a whole. It was agreed that Charles Sherlock would be invited to future Committee Meetings as the need arose when discussing publications.

Thanks were also extended to John BS Hungerford who has contributed greatly to the quality of our publications by carefully checking the many HAFS codes that appear in each publication four times a year.

APPOINTMENT OF AUDITOR: Agreed that there was no need to appoint an auditor for the forthcoming year.

GENERAL BUSINESS: *Future Expenditure:* - The present bank balance was noted by Charles Sherlock as presenting an opportunity to invest in the future of the HAFS, perhaps eg by acquiring a copy the remaining *Jackson Papers*. However, it was also pointed out that HAFS activities had been impacted by COVID restrictions and hence HAFS had not spent as much as it usually would in funding eg the AGM and other activities. It was then suggested by Davina Hall Best that HAFS could engage a professional web designer to review and update the HAFS website and that HAFS could also purchase some DNA kits to provide cost free to members who may be able to provide DNA information to assist with tracing various family relationships.

These were considered worthy of further discussion by the Committee and it was also agreed that some quotes for the website update work should be obtained.

It was also noted that Peter Sherlock had undertaken quite a considerable amount of work in linking relationships via DNA results, as well as tracing Emanuel and Catherine Hungerford's ancestors back several generations.

CLOSURE: There being no further business, the Chairman declared the Meeting closed at 10:25am.

It was noted that the next Committee Meeting would be held on Saturday, 27 November 2021.

Signed as a true and correct record

Chairman

Date: 19 November 2022

President's Report

Annual General Meeting of The Hungerford & Associated Families Society, Inc to be held on Saturday 19 November 2022 at Pokolbin

Another long year with COVID-19 events.

We have said goodbye, with deep sympathy for his family, to Our Patron of fifteen years, the **Hon. Barrie Hungerford (E.9.3a.4b.1c)**. His funeral was held on Tuesday 5th July 2022. Barrie was always a strong supporter of the Hungerford & Associated Families Society and our activities and publications. Barrie joined the HAFS Committee in 1997 where he held the position as President until 2001. In 2007 Barrie became HAFS Patron, following Thomas Gordon Hungerford (E.6.1a.6b).

Past and present members of the HAFS Committee appreciate the counsel and comradeship displayed by Barrie during his time as a member, a Committee member, President and as our Patron. We hope that he would be pleased with our progress and continued endeavours after 31 years. Vale, Barrie C. Hungerford, Rest in Peace.

We have also had to say goodbye to another Foundation Member of HAFS, **Judith Mary Wellesley Fitz-Henry (E.8.3a.5b.1c)** who died 15 April 2022 in Melbourne, aged 92 years. Judy was the much-loved wife of John Fitz-Henry and a cherished mother and mother-in-law and grandmother. Our deep sympathy is extended to her family. As a Foundation member, Judy served as Publicity Officer (1990-91), then Social Secretary (1997-2009), and Vice-President (2002-2010). In 2010 she was awarded Life Membership for her service. Judy was a tireless worker for HAFS and wrote many articles for publication in our *HAFS Newsletters*. Judy will be greatly missed by all who knew her.

I will not be accepting nomination for the position of President or for the Committee for 2022-23. Eight years is long enough, and it is time for someone else to fill these positions.

I will continue indexing the HAFS Journals and Newsletters, as this is a useful resource for anyone doing research. It is added annually to the HAFS webpage. I will also be continuing my research into all things Hungerford and contributing to Journals and Newsletters .

A very large number of transcriptions and other documents have been added to our resources in 2021-2022. These contain a wealth of information for all our members who are following the genealogical trail of their ancestors, as access to these resources will save you countless hours and dollars. Please notify the Secretary if you wish to view or collect a copy of any of these resources.

The HAFS Committee is always looking for new articles and items of interest for our Newsletters and Journals. So please send them in.

My best wishes to all members, and we hope to keep in touch with many of you in the coming years.

Lesley Abrahams
HAFS
President 2021-2022

Secretary's Report

Annual General meeting of The Hungerford & Associated Families Society, Inc to be held on 19 November 2022

Thankfully 2022 has been less challenging than the previous years. We have continued to fulfil our various statutory obligations, whilst also collecting further historical documents for our collection from the following sources.

- State Library of NSW
- NSW State Archives
- National Library of Canberra
- Toowoomba Family History Society
- Family members via either by visits, or email and donations
- Ordering certificates from the various state and overseas Registry departments, and via transcription agents.
- Railway Historical Society

A huge thanks to everyone who has contributed to the collection. Special thanks to

- member Margot Davies, who donated many documents, photographs and items belonging to her family, particularly from her late sister Joan Tyrrell Graeme.
- Member Alan Knight for access to his vast family records, both documents and photos.
- John B.S. Hungerford
- Angela Lind

As more records are being digitised, we will be able to visit the NSW State Archives to obtain more records that have recently become available.

Our collection continues to grow, with in excess of 64,500 items digitised, as well as many physical items housed at Tyrrell's Winery. Your committee has had several working bees over many days filing this vast trove of information, so that it can be easily accessed by members.

Your HAFS committee has met both in person and via Zoom for our meetings over the last year which has been great, but now that life is slowing returning to normal, we plan to have most of our meetings in person.

AFS have continued to produce our journals and newsletters. A big thanks to those who have contributed.

The HAFS website has proved invaluable with many more enquiries coming from people both here or overseas.

Brett Harvey

Secretary 2021-2022

Treasurer's Report and Financial Statements for year ended 30 September 2022

Annual General Meeting of The Hungerford & Associated Families Society, Inc to be held on Saturday 19 November 2022

I have pleasure in presenting the Treasurer's Report for HAFS for the year ended 30th September 2022.

For the year

- Cash Receipts totalled \$6,429.39
- Cash Payments totalled \$6,999.09
- Resulting in a Net Cash outflow of \$569.70

After adjusting for items like subscriptions received in advance for future years, the figures relating purely to the 2022 financial year are as follows

- Income totalled \$6,214.39
- Expenses totalled \$6,999.09
- Resulting in a Net loss of \$784.70

The 2022 financial result is a deterioration on the 2021 financial year where the comparable figures were

- Income \$5,380.97
- Expenses \$3,392.36
- Resulting in Net Income of \$1,988.61

The income for the 2022 financial year benefitted from higher donations compared to those of last year (with the printers waiving/donating the cost of printing one journal and one newsletter as compensation for errors made when printing the previous editions). However, this was more than offset by costs in 2022 being higher than in 2021 primarily due to increased expenditure on refreshing the HAFS Website (\$2,285), and increased expenditure on the Research Library (\$1,131). The "other" expenditure of \$160 in 2022 related to sending flowers following the deaths of two prominent members of the Society.

It is pleasing that the income and expenditure of the Society remain effectively in balance, and the core activities of the society continue to be funded on a sustainable basis. No change to the cost of membership subscriptions is proposed for the 2023 year. Your Management Committee remains mindful of the modest financial circumstances of some members.

In 2022 the number of financial members increased by 7, with the combined number of paid up and life members now standing at 118, up from 111 at this time last year.

As at the close of the 2022 financial year, 76 members have already paid up their subscriptions for the coming 2023 financial year.

The cash in the bank accounts (including the PayPal account) as at 30th September 2022 was \$16,787.77 down \$569.70 from the position as it stood this time last year.

Richard Hyland
Treasurer 2021-2022

HAFS Financial Statements
For year ended 30 September 2022

Summary of Income & Expenses from 1-October-2021 to 30-September-2022

	Actual Total Received or Paid in FY22	Less Amounts relating to Future Years	Plus Amounts rec'd in Prior Years relating to FY22	Income & Expenses for FY22 only
Income				
Membership Fees	\$ 3,570.00	\$ 2,250.00	\$ 2,130.00	\$ 3,450.00
Sales of -				
Journals	\$ 1,015.00	\$ 700.00	\$ 630.00	\$ 945.00
Old Journals				
Newsletters	\$ 750.00	\$ 525.00	\$ 500.00	\$ 725.00
HAFS WWI Book	\$ 180.00			\$ 180.00
Amy book	\$ 30.00			\$ 30.00
Dennis Martin book				
HDU	\$ 165.00			\$ 165.00
Postage recovered	\$ 78.90			\$ 78.90
Interest Received	\$ 4.49			\$ 4.49
Donations	\$ 636.00			\$ 636.00
Other Income				
Total Income	\$ 6,429.39	\$ 3,475.00	\$ 3,260.00	\$ 6,214.39
Expenses				
Postage & Stationary	\$ 601.50			\$ 601.50
PayPal Fees	\$ 41.62			\$ 41.62
Function Costs				
Printing of -				
Journals	\$ 640.00			\$ 640.00
HDU				
HAFS WWI Book				
Newsletters	\$ 532.00			\$ 532.00
Other leaflets				
Donations				
Govt Lodgement Fees	\$ 48.21			\$ 48.21
Insurance	\$ 360.00			\$ 360.00
RAHS Affiliation Fees	\$ 119.00			\$ 119.00
Research Library Costs	\$ 2,211.50			\$ 2,211.50
Website Costs	\$ 2,285.26			\$ 2,285.26
Other Costs	\$ 160.00			\$ 160.00
Total Expenses	\$ 6,999.09			\$ 6,999.09
Net Income/(Expenses)	\$ (569.70)	\$ 3,475.00	\$ 3,260.00	\$ (784.70)

	Actual Total Paid in FY21	Less Amounts relating to Future Years	Plus Amounts rec'd in Prior Years relating to FY21	Income & Expenses for FY21 only
	\$ 2,850.00	\$ 2,130.00	\$ 2,490.00	\$ 3,210.00
	\$ 822.50	\$ 577.50	\$ 787.50	\$ 1,032.50
	\$ 7.50			\$ 7.50
	\$ 650.00	\$ 462.50	\$ 587.50	\$ 775.00
	\$ 45.00			\$ 45.00
	\$ 6.00			\$ 6.00
	\$ 165.00			\$ 165.00
	\$ 14.00			\$ 14.00
	\$ 70.97			\$ 70.97
	\$ 55.00			\$ 55.00
	\$ 4,665.97	\$ 3,170.00	\$ 3,865.00	\$ 5,380.97
	\$ 665.35			\$ 665.35
	\$ 25.45			\$ 25.45
	\$ 574.33			\$ 574.33
	\$ 546.00			\$ 546.00
	\$ 100.44			\$ 100.44
	\$ 237.90			\$ 237.90
	\$ 163.00			\$ 163.00
	\$ 1,079.89			\$ 1,079.89
	\$ 3,392.36			\$ 3,392.36
	\$ 1,293.61	\$ 3,170.00	\$ 3,865.00	\$ 1,988.61

HAFS Financial Statements
For year ended 30 September 2022

Statement of Assets and Liabilities

	As at 30-September-2022	30-September-2021	Change in Balances
Current Assets			
Cash at Bank -	\$ 5,780.69	\$ 5,776.20	\$ 4.49
Westpac Term Deposits	\$ 11,007.08	\$ 11,523.13	\$ (516.05)
Westpac Cheq A/C	\$ 16,787.77	\$ 17,299.33	\$ (511.56)
Cash On Deposit - Other			
PayPal Account	\$ 0.00	\$ 58.14	\$ (58.14)
	\$ 0.00	\$ 58.14	\$ (58.14)
Prepaid Expenses -			
Deposit paid for printing HDU	\$ -	\$ -	\$ -
Advance Sales of HDU	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
Total Assets	\$ 16,787.77	\$ 17,357.47	\$ (569.70)
Current Liabilities			
Subscriptions Received in Advance for Future Years	\$ 3,625.00	\$ 3,410.00	\$ 215.00
Total Liabilities	\$ 3,625.00	\$ 3,410.00	\$ 215.00
Members funds as at the Financial Year End	\$ 13,162.77	\$ 13,947.47	\$ (784.70)



FORM OF APPOINTMENT OF PROXY

I,.....(full name)

of.....(address)

being a member of The Hungerford & Associated Families Society Inc (HAFS) hereby appoint the Chairman of the Meeting, or, if the Chairman already holds 5 proxies, then (subject to each individual holding 5 proxies) I appoint either of Pauline Tyrrell, Catriona Rogers or Davina Hall Best

OR

I appoint

(Insert name of proxy)

as my proxy to vote for me and on my behalf at the Annual General Meeting of HAFS to be held on the 19 November 2022 and at any adjournment of that meeting.

In the event that any of the above members already hold 5 proxies, then I appoint such further members as may be in attendance as my proxy to vote for me and on my behalf at the Annual General Meeting of HAFS.

My proxy is authorised to vote in favour of all resolution(s) proposed at this Meeting.

.....
Signature of member appointing proxy

Date.....

*A proxy vote may not be given to a person who is not a member of HAFS.
The HAFS Constitution (see r33) requires that appointments of proxies must be in writing and delivered to the Secretary at least 24 hours before the date of the General Meeting. Please email your completed proxy form to michaelhcooper4@gmail.com.*



COMMITTEE MEMBER NOMINATION FORM

We _____ and _____ hereby

nominate _____ to the office of: President/Vice-President/Treasurer/Secretary/General Committee Member (*cross out 4*).

Nominator: _____ [Print Name]

Signed: _____ [Date] _____

Nominator: _____ [Print Name]

Signed: _____ [Date] _____

I _____ [Name] agree to accept this nomination:

Signed: _____

Date: _____

The HAFS Constitution (see r15) requires that nominations must be in writing, signed by 2 members and contain the consent of the nominated member. Nomination forms must be delivered to the Secretary at least 7 days before the date of the Annual General Meeting. Please email your completed nomination form to michaelhcooper4@gmail.com.